

University of California, Irvine (UCI) Diversity Program Guide

2007-2008 Academic Year



**FINANCIAL AND PROGRAMMATIC SUPPORT AVAILABLE TO UCI
GRADUATE STUDENTS AND ACADEMIC DEPARTMENTS**

**Including Purpose, Standards, Procedures,
and Proposal and Nomination Information**

**Office of Graduate Studies
University of California, Irvine**

UCI CAMPUS-WIDE DIVERSITY PROGRAMS

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2007-2008 Diversity Fellowship Timeline

December 22, 2006	2007-2008 Diversity Program Guide and Diversity Program Orientation Meeting information emailed to schools by the Office of Graduate Studies
January 10, 2007	Orientation Meeting for 2007-2008 Diversity Programs Location and Time: 107 Administration at 10:00 a.m.
February 16, 2007	Deadline for Eugene Cota-Robles Fellowship (ECR) Award Nominations to be received by the Office of Graduate Studies
February 16, 2007	Deadline for Graduate Opportunity Fellowship (GOF) Award Nominations to be received by the Office of Graduate Studies
March 2, 2007	Announcement of recipients of the Eugene Cota-Robles Fellowship (ECR) and Graduate Opportunity Fellowship (GOF) Awards for AY 2007-2008
April 15, 2007	Deadline, established by the National Council of Graduate Schools (CGS), given to potential graduate students, to respond to all admission and award offers (Appendix A)
April 13, 2007	Deadline for Faculty Mentor Program (FMP) Award Nominations to be received by the Office of Graduate Studies
April 13, 2007	Deadline for President's Dissertation Year (PDY) Award Nominations to be received by the Office of Graduate Studies
May 4, 2007	Announcement of recipients of the Faculty Mentor Program (FMP) and President's Dissertation Year (PDY) Awards for AY 2007-2008

Statement of the University of California's Council of Graduate Deans*

The University of California offers admission to those applicants who appear to have the highest potential for graduate study and who, with the benefit of graduate education, are most likely to contribute substantially to their academic or professional fields through teaching, research or professional practice.

Because the academic and professional community benefits from a diverse membership, and because the educational experience is enhanced by a diverse student body, the university views the enrollment of men and women from different social and economic backgrounds and from different cultural and demographic groups, including minorities, as a high priority. Successful efforts at overcoming socioeconomic, educational or physical disadvantages are viewed, in combination with other factors, as indicators of future performance.

The graduate admission process provides a great deal of autonomy to individual degree granting programs. The faculty of each program reviews applications and recommends admission or denial to the graduate dean.

Admission decisions are based on the quality of the applicant's academic degrees and record, statement of purpose, letters of recommendation from professors or others familiar with his/her academic work, performance on aptitude and achievement tests, relevant work experience, preparation in the proposed field of study, and on the fit between his/her goals and those of the program and between his/her research interests and those of the department's faculty. Some programs have additional admission criteria that applicants must meet. By the time they enroll, successful applicants must hold a bachelor's degree or the equivalent from an accredited institution in the United States of America or from a recognized university-level academic institution abroad. At least a B average or its equivalent is normally required for admission. Satisfaction of minimal standards does not, however, guarantee admission, since the number of qualified applicants far exceeds the number of places available. As a consequence, many well-qualified applicants cannot be accommodated.

* UC Irvine abides by the Resolution Regarding Graduate Scholars, Fellows, Trainees and Assistants set by the Council of Graduate Schools (Appendix A).

I. General Overview – Outreach and Recruitment

The University of California continues the strategic planning for effective outreach, recruitment and retention programs. Central to the success of these programs is the willingness of academic departments and their faculty to systematically evaluate and improve their departmental recruitment strategies. The available support presented here is intended to facilitate departmental flexibility in developing student support offers that are both competitive and successful in attracting the best diversity students nationwide.

Our need to constantly rethink past activities in these areas, and to explore and evaluate new strategies, is stimulated by a variety of factors including:

1. The conviction that a primary determinant of successful outreach and recruitment is the personal involvement of individual faculty and current students. The limited resources available to support these crucial activities should be focused on UCI faculty, current student and staff interaction with prospective students.
2. The need to have an integrated campus-wide approach to graduate outreach and to develop the infrastructure to support departmental recruitment of newly admitted students.
3. Evidence suggesting that the most effective form of multi-year support for doctoral students is a combination of fellowships, teaching appointments and graduate student researcher appointments.

To address these needs, the Office of Graduate Studies has established a pool of supplementary funds that are available to schools/departments for their involvement in a comprehensive UCI outreach plan in support of diversity recruitment efforts, including the opportunity to partner in the development of multi-year fellowship support packages.

Definitions

Outreach is defined as efforts made to improve the quality and diversity of the initial applicant pool.*** Requests for outreach funding should focus on strategies for effective utilization of faculty and/or current graduate students in building and expanding outreach efforts. Departments planning to engage in these activities should collaborate with the Office of Graduate Studies to ensure that their plan complements centralized diversity efforts. Proposals should describe goals, activities and plans for evaluating these activities and include a detailed budget specifying proposed uses of the requested funding. It is expected that any resources provided by the Office of Graduate Studies will be used primarily to support outreach related travel expenses for faculty and current graduate students.

Recruitment strategies encompass a broad range of activities designed to aid the department in convincing the most talented and academically promising students in their applicant pool to enroll in their graduate program.*** Resources available from the Office of Graduate Studies for recruitment purposes are intended to complement department funding for both campus visitations and multi-year support packages known as recruitment fellowships. Departments planning to engage in these activities should collaborate with the Office of Graduate Studies to ensure that their plan complements centralized diversity efforts. Proposals should describe goals, activities and plans for evaluating these activities and include a detailed budget specifying proposed uses of the requested funding. It is expected that any resources provided by the Office of Graduate Studies will be used primarily to support recruitment related travel expenses students already admitted to UCI doctoral programs.

***The Office of Graduate Studies funding for diversity outreach and recruitment is restricted to prospective domestic students who are either United States citizens or permanent residents of the United States of America.

II. Diversity Fellowship Guidelines

The current eligibility criteria are defined in the Academic Career Development Program (ACDP) guidelines set forth by the University of California's Office of the President (UCOP).

Eligibility Guidelines for Nominees

Students nominated for diversity fellowships must qualify under the minimum eligibility criteria set forth below:

1. Nominees must demonstrate high potential and promise.
2. Nominees must indicate an interest in an academic career in teaching and research.*
3. Nominees must be United States citizens or permanent residents of the United States of America.
4. Nominees must demonstrate one or more of the following characteristics:
 - a. Experience of situations or conditions which were an impediment to advancing to graduate study, such as socioeconomic or educational limitations, the absence of a family member who attended college (Appendix B), matriculation in a school with poor financial or curricular support, having a physical or learning disability or working long hours while attending school.
 - b. Academic research interests focusing on cultural, societal or educational problems as they affect educationally disadvantaged segments of society.**
 - c. Demonstrated evidence of an intention to use the awarded doctoral degree toward serving educationally underrepresented segments of society.**

It is the goal of UCI's Office of Graduate Studies to award fellowships to a diverse group of students. Awards are not based on race, gender, ethnicity or national origin. Eligibility will be determined by evaluating a student's academics, potential, background and life experiences.

It is the responsibility of each academic department to initially identify those students whose background and experiences can enhance the level of diversity within the department/discipline by using information provided by the applicant on the Diversity Fellowships Online Application for entering and continuing graduate students available at http://www.rgs.uci.edu/grad/diversity/supp_div_app.htm.

Departments must not assume that a member of a particular ethnic group has overcome obstacles solely because of his/her ethnicity. However, if the applicant indicates having overcome obstacles related to being of a particular race, gender, ethnicity or national origin, the department can consider that applicant's experience as relevant to the nomination process. Some examples of backgrounds to look for are socioeconomic need, educational challenges (such as limited access to educational resources) and/or first generation to achieve a college degree. These examples are just a few of the many challenges an applicant may have experienced in the past that may qualify him/her for a diversity award (Appendix B).

The UCI Office of Graduate Studies has developed separate diversity fellowship online applications for both entering and continuing students, available at http://www.rgs.uci.edu/grad/diversity/supp_div_app.htm, to help academic departments secure additional information that is aligned with the relevant eligibility criteria for each fellowship. These applications have been specifically designed as a tool for use in the nomination process and the information is critical to a successful nomination. Departments should recommend that all students interested in being nominated for diversity fellowships complete the appropriate diversity fellowship online application as early as possible. The major challenge in the diversity fellowship nomination process is to better understand the experiences, accomplishments and points of view various students bring to the university, and to a more specific degree, how a particular student contributes to the diversity of the cohort in the respective academic department or graduate program.

* All diversity fellowship nominees EXCEPT those students nominated for the Graduate Opportunity Fellowship (GOF) must indicate a strong interest in an academic career in teaching and research.

** Guidelines B and C refer to continuing student diversity fellowships (Faculty Mentor Program and President's Dissertation Year Fellowship).

Eligibility Guidelines for Awardees – Policies and Procedures

Students who are awarded one of UCI's diversity fellowships must adhere to all university policies and procedures, including, but not limited, to the following:

- Diversity fellows must maintain satisfactory academic progress in accordance with university policy and individual departmental and/or program requirements. Students should consult with their individual departments and/or programs for additional information. University-wide requirements on satisfactory progress serve only as minimum standards to be met. Individual departments and/or programs may have stricter requirements upon which final determination for satisfactory academic progress will be based. The Office of Graduate Studies reserves the right to cancel any fellowship should the fellowship recipient not maintain satisfactory academic progress in accordance with university policy and individual departmental or program requirements or should the fellowship recipient receive an incomplete (I) or any unsatisfactory grad on his/her transcript.
- In no case may a fellow be employed (as a GSR, TA or otherwise) during the tenure of his/her award.
- Each fellow must be continuously enrolled as a full-time graduate student (at least 12 units of graduate or upper-division credit per quarter).
- Any change in student status that may affect this award, such as change of major, full-time to part-time enrollment changes, degree sought, leave of absence or withdrawal should be reported immediately to the Office of Graduate Studies at 949-824-4611. Such changes may affect diversity fellowship eligibility.
- All diversity fellowship recipients must be United States citizens or permanent residents of the United States of America and must complete the *Free Application for Federal Student Aid* (FAFSA) at <http://www.fafsa.ed.gov> on a yearly basis.
- Diversity fellowships may affect need-based awards obtained through the UCI Office of Financial Aid and Scholarships. In such cases, Financial Aid awards may be adjusted to account for the total amount of support received from all university sources. Awardees are responsible for verifying all terms and conditions pertinent to all other awards upon acceptance of a diversity fellowship.
- All students are required by the IRS to report stipend payments not used for fees, books, supplies or equipment required for courses as income for tax purposes. At this time, UCI is not required to provide United States citizen or permanent resident students with an end of the year statement of fellowship income, comparable to the W-2, used for reporting employment income.
- All students receiving diversity fellowships are required to be continuously enrolled starting with their initial entry into the program. While students who interrupt their academic careers may petition for reinstatement of funding, continued diversity fellowship funding upon return is not guaranteed.
- All fellowship awardees must continue on their academic path in accordance with the university and departments' normal and maximum time-to-degree as approved by UCI's Graduate Council (Appendix C). Failure to do so may affect the student's diversity fellowship eligibility.
- Acceptance of any other type of financial resource during the diversity fellowship tenure (external employment or fellowship, internship, gift, grant or otherwise) may affect a student's diversity fellowship eligibility. All such cases must be reported to the UCI Office of Graduate Studies prior to the student's acceptance of such offers. Failure to do so may result in immediate termination of all UCI diversity fellowship awards.
- Diversity fellows are members of both society and the university community, with attendant rights and responsibilities. Fellows are expected to comply with all laws and with university policies and campus regulations, including those pertaining to student conduct. Failure to do so, as determined by the Office of Graduate Studies or the Graduate Dean, may be cause for fellowship cancellation.
- Diversity fellows must continue to receive passing grades in all courses taken during the tenure of the award. Failure to do so may result in immediate termination of all UCI diversity fellowship awards.
- The UCI Office of Graduate Studies reserves the final right in determining a student's eligibility for all UCI diversity programs. All decisions made by the UCI Office of Graduate Studies or the Graduate Dean, are final.

III. Alliance for Graduate Education and the Professoriate (AGEP) Faculty Recruiter Program *Purpose and Standards*

Purpose

The Faculty Recruiter Program, through the Alliance for Graduate Education and the Professoriate (AGEP) program, funded by the National Science Foundation (NSF), provides funds to science, technology, engineering and mathematics (STEM) departments to be used directly to improve the quality and diversity of their applicant pool through on-going outreach efforts.

Standards

Requests for this funding from \$50 to \$750 per trip should focus on strategies for effective utilization of faculty and/or current graduate students in building and expanding outreach efforts. Special emphasis should be placed on those population groups whom the National Science Foundation has found to be underrepresented in the STEM disciplines, including African American, Hispanic, American Indian, Alaska Native, Native Hawaiian and other Pacific Islanders. It is expected that the resources provided through this program will be used primarily to support travel expenses for faculty and current graduate students who engage in specific diversity outreach activities.

Examples of relevant activities include:

1. Faculty arranging to visit other university or college campuses to speak with relevant underrepresented undergraduate groups about program and career opportunities in their discipline. It is required that this type of activity complement existing travel undertaken by other faculty and graduate students. Every effort should be made to effectively utilize very limited resources with matching academic unit funds.
2. Efforts to build faculty referral networks with particular feeder institutions and/or with former graduate students who are now in faculty positions at other campuses.
3. Faculty participation in various outreach activities designed to broaden, deepen and diversify the "pipeline," which encourage and prepare educationally or economically disadvantaged students to pursue graduate study in their discipline. Examples include: Minority Access to Research Careers (MARC), Minority Biomedical Research Search (MBRS), other NIH and NSF sponsored programs, the National Minority Research Symposium and the California Forum for Diversity in Graduate Education.

III. Alliance for Graduate Education and the Professoriate (AGEP) Faculty Recruiter Program (continued) *Proposal Procedures*

Proposal Procedures

Departments that plan to engage in outreach activities must submit a one-page proposal to UCI's Office of Graduate Studies including the following:

1. Goals of the event or program for which the funding will be utilized.
2. Schedule and description of the activities, including names of faculty and students to be involved.
3. Plan for evaluating the outcome of these activities and timeline for reporting outcome to the Office of Graduate Studies (usually within 30 days of completion of activity).
4. Line-item budget specifying proposed uses of the funding requested.
5. A statement verifying the source of departmental cost-sharing contribution (if available).

This outreach funding is restricted to expenses related to the outreach and recruitment of domestic students and cannot be used to pay salary, stipends, honoraria, etc. for faculty, staff or students.

The UCI Office of Graduate Studies will review proposals as they are received and departments will be notified in a timely manner of the status of the request and amount of funding that is approved.

One half of the funding amount awarded will be disbursed to the department upon approval of the proposal. Once actual costs are known and the appropriate use of the funds verified, the remaining funds will be disbursed upon the timely (30 days after the activity) submission of the final activity report to the Office of Graduate Studies.

Proposals should be submitted at least 60 days prior to the scheduled activity (if available).

Proposals will be accepted on a year-round basis or until all allotted funds have been expended.

PROPOSAL DEADLINE:

Ongoing

SUBMIT PROPOSALS TO:

UCI Office of Graduate Studies
Attn: Emma Ledesma
120 Administration Building
ZOT # 3180

IV. Alliance for Graduate Education and the Professoriate (AGEP) Diversity Student Recruitment Program (Prospective Student Travel) *Purpose and Standards*

Purpose

The Diversity Student Recruitment Program, through the Alliance for Graduate Education and the Professoriate (AGEP) program, funded by the National Science Foundation (NSF), provides funds to science, technology, engineering and mathematics (STEM) departments to be used directly for recruitment purposes to bring prospective students, already admitted to UCI doctoral programs, to the campus in order to encourage them to enroll at UC Irvine.

Standards

Requests for this funding should focus on directly improving the quality and diversity of the applicant pool by convincing their most talented and academically promising applicants to enroll at UC Irvine. Special emphasis should be placed on those population groups whom the National Science Foundation finds underrepresented in the STEM disciplines, including African American, Hispanic, American Indian, Alaskan Native, Native Hawaiian and other Pacific Islanders.

- This funding program is restricted to domestic students who are United States citizens or permanent residents of the United States of America.
- An applicant pool should be developed and those diversity students who will be most actively recruited identified.
- Departments offering doctoral degrees are eligible to nominate up to five candidates.
- Funding is restricted to the costs of travel to and lodging at UC Irvine for prospective students with a maximum of \$400 per student for in-state travel and a maximum of \$550 per student for out-of-state travel.
- It is expected that the particular interest of these diversity students will be addressed via separate meetings with faculty and staff if they are consolidated with general recruitment events for all students being recruited.

**IV. Alliance for Graduate Education and the Professoriate (AGEP)
Diversity Student Recruitment Program (Prospective Student Travel)
(continued)
*Proposal Procedures***

Proposal Procedures

A proposal should be submitted to the Office of Graduate Studies requesting prospective student travel for campus visits to UC Irvine including the following:

1. A listing of all prospective students invited to visit the program; separated into both prospective diversity and non-diversity students, and so specified.
2. A separate listing of those students, including the city and state from where they will be traveling, for whom central graduate division recruitment support is being requested.
3. A description and budget for all recruitment activities associated with the visits (receptions, housing, meals, etc.).
4. A notation regarding the total number of applicants in the pool and a projection of the incoming cohort size in the academic department.
5. A description and/or copy of the agenda for meetings or events specific to diversity students.

The UCI Office of Graduate Studies will review proposals as they are received and departments will be notified in a timely manner of the status of the request and amount of funding that is approved.

One half of the funding amount awarded will be disbursed to the department upon approval of the proposal. Once actual costs are known and the appropriate use of the funds verified, the remaining funds will be disbursed upon the timely (30 days after the activity) submission of the final activity report (including final budget) to the Office of Graduate Studies.

Proposals should be submitted at least 60 days prior to the scheduled activity (if available).

Proposals will be accepted on a year-round basis or until all allotted funds have been expended.

PROPOSAL DEADLINE:

Ongoing

SUBMIT PROPOSALS TO:

UCI Office of Graduate Studies
Attn: Emma Ledesma
120 Administration Building
ZOT # 3180

V. Alliance for Graduate Education and the Professoriate (AGEP) Competitive-Edge Summer Program for Entering Doctoral Students

Purpose and Standards

Purpose

The Competitive-Edge Summer Program, through the Alliance for Graduate Education and the Professoriate (AGEP) program at the University of California, Irvine (UCI), sponsored by the National Science Foundation (NSF), is a diversity program designed to assist those population groups identified by the National Science Foundation as traditionally underrepresented in the science, technology, engineering and mathematics (STEM) disciplines including African American, Hispanic, American Indian, Alaskan Native, Native Hawaiian and other Pacific Islanders.

The UCI AGEP Competitive-Edge Summer Program provides students who are interested in pursuing academic careers, at the college level, in order to become qualified candidates for faculty positions within American colleges and universities, and who have already been accepted to a UCI doctoral program, an opportunity to arrive early and begin research at UCI the summer prior to their first quarter of enrollment. Benefits include:

- Advanced introduction to UCI faculty and the graduate research experience.
- Advanced introduction to UCI campus resources.
- Guaranteed on-campus housing starting July prior to first fall quarter of enrollment.
- Acquisition of critical teaching skills through workshops and lectures.
- A community-like experience with support from a peer cohort and the UCI Office of Graduate Studies.
- Summer stipend of \$4,000.

Standards

- All nominees must be doctoral students entering their first year of graduate study in science, technology, engineering and mathematics (STEM) disciplines.
- Special emphasis should be placed on those population groups identified by the National Science Foundation as traditionally underrepresented in the STEM disciplines including African American, Hispanic, American Indian, Alaskan Native, Native Hawaiian and other Pacific Islanders.
- All nominees must be United States citizens or permanent residents of the United States of America.
- All nominees must have a minimum 3.0 GPA in their undergraduate studies.
- NSF requires UCI's Office of Graduate Studies to monitor and track the progress and eventual job placement of all fellowship recipients of AGEP awards. All students and faculty participating in this NSF program will be required to assist in this reporting process.
- Each student must submit an evaluation of his/her summer research experience by October 1st following the completion of his/her summer research experience.
- Each faculty member must submit an evaluation of his/her experience with his/her student researcher by October 1st following the completion of the summer research experience.
- A \$4,000 summer stipend will be provided to each student participant during summer 2007.

**V. Alliance for Graduate Education and the Professoriate (AGEP)
Competitive-Edge Summer Program for Entering Doctoral Students
(continued)
*Nomination Procedures***

Nomination Procedures

- Departments must direct all students who may qualify for this award to complete the *Entering Students - Diversity Fellowship Supplemental Online Application* available online at <https://www.rgs.uci.edu/diversity/>.
- Departments are encouraged to nominate students to their school dean from those population groups whom the National Science Foundation has found to be historically underrepresented in the science, technology, engineering and mathematics (STEM) disciplines including African American, Hispanic, American Indian, Alaskan Native, Native Hawaiian and other Pacific Islanders.
- Schools should nominate students to the Office of Graduate Studies as soon as possible after their nomination package is complete, but no later than February 16, 2007. Only complete nomination packages, **including one original and seven (7) collated copies of the following**, will be reviewed:
 1. An AGEP nomination form (Appendix E), available online at http://www.rgs.uci.edu/grad/staff/nomi_agep.pdf, completed by the department, which includes:
 - a. The duration, type and amount of summer support (if any) being offered by the department in addition to the available NSF funding.
 - b. The name of the proposed faculty mentor.
 - c. A one-paragraph rationale for the selection of each nominee written by the nominee's proposed faculty mentor, including how the experiences, accomplishments and points of view of the individual contribute to the diversity of your department/graduate program.
 2. A copy of the student's completed online diversity application, downloaded by the student's department from the Office of Graduate Studies' Diversity Application Fellowship Information (DAFI) system.
 3. A copy of the student's most recent official undergraduate (and master's, if applicable) transcripts.
 4. Copies of the student's three (3) letters of recommendation from the student's UCI graduate application.
 5. A copy of the original Admissions Committee Recommendation (ACR) form is recommended (if available), but not required.
 6. A listing of all nominees to the Alliance for Graduate Education and the Professoriate (AGEP) program must be submitted in ranked order by the department and school along with the above listed items.

The Office of Graduate Studies will review nominations, inform departments of awardees and mail confirmation award letters to students who are awarded fellowships.

NOMINATION DEADLINE:
February 16, 2007

SUBMIT NOMINATIONS TO:
UCI Office of Graduate Studies, Attn: Emma Ledesma
120 Administration Building, ZOT # 3180

VI. Alliance for Graduate Education and the Professoriate (AGEP) Conference Travel Program

Purpose and Standards

Purpose

The Conference Travel Program, through the Alliance for Graduate Education and the Professoriate (AGEP) program, funded by the National Science Foundation (NSF) provides funds to UCI doctoral students, currently enrolled in science, technology, engineering and mathematics (STEM) disciplines, for the purpose of advancing their academic and professional development, through travel to scientific conferences to present their research findings. Student applicants need not have been previously funded by the AGEP program or the National Science Foundation.

Standards

Requests for this funding should be submitted directly to the UCI Office of Graduate Studies by students of those population groups who have been found, by the National Science Foundation, to be underrepresented in the STEM disciplines including African American, Hispanic, American Indian, Alaskan Native, Native Hawaiian and other Pacific Islanders. Student applicants need not have been previously funded by the AGEP program.

- Conference travel approval must be received by the Office of Graduate Studies at least 60 days prior to the first scheduled travel date.
- This funding program is restricted to domestic students who are United States citizens or permanent residents of the United States of America.
- Students must be in good academic standing and registered and enrolled full-time during the quarter they submit a proposal as well as the quarter during which they intend to travel. Students who apply for summer assistance must have been registered during the preceding spring quarter and intend to return during the fall quarter.
- No retroactive or after-the-fact funding is allowed.
- Travel funding is awarded up to a maximum of \$1,000 per trip; based upon estimated expenses. The UCI Office of Graduate Studies will review estimated expenses and determine appropriateness of all requests. The decision of the UCI Office of Graduate Studies, and the Graduate Dean, with regard to the amount of the award, is final.
- Students interested in applying for conference travel funding should refer to the Alliance for Graduate Education and the Professoriate (AGEP) Conference Travel Program Funding Request Instructions and Travel Worksheet (Appendix F).
- Students who are awarded Conference Travel Funding through this program will be required to submit a two-page write up of their experiences at the conference entitled “How [Conference Name] Helped Me in Achieving My Career Goals,” within five working days of their return from the conference in order to receive travel funding reimbursement.

V. Alliance for Graduate Education and the Professoriate (AGEP) Conference Travel Program (continued) *Proposal Procedures*

Proposal Procedures

Students from those population groups found by the National Science Foundation (NSF) to be traditionally underrepresented in the science, technology, engineering and mathematics (STEM) disciplines including African American, Hispanic, American Indian, Alaskan Native, Native Hawaiian and other Pacific Islander are welcome to apply directly for conference travel funding by submitting a proposal request to the UCI Office of Graduate Studies with the appropriate documentation as stated in the Conference Travel Program Funding Request Instructions (Appendix F). Requests must be submitted at least 60 days prior to the expected travel departure date. To be complete, the proposals must include all of the following:

1. A cover sheet with name, department, telephone, email, a one-paragraph rationale written by the student, stating his/her main reason(s) for wanting to attend the conference, including how the conference will enhance his/her professional career, the signature of his/her faculty advisor **and** one departmental staff employee signifying that they are aware of the proposal.
2. A summary of the conference the student will be attending (print out from website is sufficient).
3. A confirmation of the acceptance of the student's abstract for presentation at the conference (an email confirmation is allowed, provided there is verifiable contact information already listed).
4. Confirmation of registration cost, including any applicable membership fees (print out from website is sufficient).
5. Estimated airfare cost or mileage reimbursement, if travel is local (estimated airfare cost can be printed out from a website such as www.expedia.com, www.orbitz.com or www.travelocity.com, etc.).
6. Estimated hotel cost (print out from website is sufficient). Conference group rates or better must be used when available.
7. Estimate of any other costs to be incurred (verifiable documentation required).

The UCI Office of Graduate Studies will review proposals as they are received and directly notify students, in a timely manner, of the status of their request and the amount of any funding that is approved. Students will be required to submit a completed Conference Travel Program Travel Worksheet (Appendix F) including all required supporting documentation and a two-page write up of their experiences at the conference entitled "How [Conference Name] Helped Me in Achieving My Career Goals." All required documentation must be submitted within five working days of the student's return from the conference in order to receive monetary reimbursement. Failure to do so may result in cancellation of all prior funding approvals. Cancellation of prior funding approvals will require that the student reimburse the university for the amount of all funds previously issued as travel advances.

PROPOSAL DEADLINE:

Ongoing

SUBMIT PROPOSALS TO:

UCI Office of Graduate Studies, Attn: Emma Ledesma
120 Administration Building, ZOT # 3180

VII. Eugene Cota-Robles (ECR) Fellowship

Purpose and Standards

Purpose

The Eugene Cota-Robles (ECR) Fellowship is a multi-year fellowship award comprised of two years of centrally fellowship support during the fellows' first (1st) and fourth (4th) year of study with a required guaranteed of departmental support (e.g., from TA/GSR/GSAR funding) during the student's second (2nd) and third (3rd) years of study. *This award is used to release recipients from employment or loan obligations that might delay progress in graduate study and to place students interested in careers in academic teaching and research on a fast-track towards achieving their doctoral degree, thereby increasing the number of qualified candidates for faculty positions within the University of California.*

Standards

- All nominees must be Ph.D. students entering their first year of graduate study.
- All nominees must be United States citizens or permanent residents of the United States of America.
- All nominees must have a minimum 3.0 GPA in their undergraduate studies.
- The first year, the Office of Graduate Studies will award fellowship funding via an \$18,000 stipend paid over a 9 or 12 month period (left up to the discretion of the department and/or student who must inform the Office of Graduate Studies by June 1st of the student's preference for disbursement) plus payment of full student fees (Appendix D) for a total projected award of \$27,669.50 for AY 2007-2008.
- Non-resident tuition is not provided.
- The Office of Graduate Studies will initiate second full year of stipend and fee support during the student's fourth (4th) year of study only after the department has provided verification of satisfactory academic progress for each ECR fellow and the student has submitted a response to all requests from the Office of Graduate Studies related to evaluation and/or participation in this diversity program.
- During the second (2nd) and third (3rd) years, the student's department is obligated to provide funding of equivalent support levels.
- Each recipient will be expected to work closely with a faculty sponsor identified by his/her academic department, whose role will be that of mentor, guiding the graduate student through the development of a curricular plan, and the acquisition of knowledge and skills that will permit the selection of an appropriate dissertation topic leading to the completion of a doctoral degree.
- UCOP requires the Office of Graduate Studies to monitor/track the progress and eventual job placement of all diversity fellowship recipients. Faculty, staff and students participating in this program must comply with all requests for information from the Office of Graduate Studies.

VII. Eugene Cota-Robles (ECR) Fellowship (continued)

Nomination Procedures

Nomination Procedures

- Fellowships will be awarded campus-wide to first year graduate students depending on availability of funding.
- Departments offering doctoral degrees are eligible to nominate their most distinguished recruitees who have shown evidence of their interest to pursue careers in academic teaching and research.
- Departments must direct all students who may qualify for this award to complete the *Entering Students - Diversity Fellowship Supplemental Online Application* available at <https://www.rgs.uci.edu/diversity>.
- Departments should nominate candidates, to their school, on the basis of the student's academic merit and his/her direct contribution to the diversity of his/her discipline/graduate program. Departments are especially encouraged to nominate individuals from cultural, linguistic, geographic and socioeconomic backgrounds, who would otherwise not adequately be represented in graduate education. In accordance with applicable state law, applicants to the program may not be given preferential treatment on the basis of race, ethnicity, gender, religion or national origin.
- Schools should nominate students to the Office of Graduate Studies as soon as possible after their nomination package is complete, but no later than February 16, 2007. Only complete nomination packages, **including one original and seven (7) copies of the following**, will be reviewed:
 1. An ECR nomination form (Appendix E), available online at http://www.rgs.uci.edu/grad/staff/nomi_ECRF.pdf, completed by the department, which includes:
 - a. The duration, type and amount of support being offered by the department in addition to the available centralized funding.
 - b. The name of the student's proposed faculty mentor.
 - c. A one-paragraph rationale for the selection of each nominee written by the nominee's proposed faculty mentor, including how the experiences, accomplishments, and points of view of the individual contribute to the diversity of the department/graduate program.
 2. A copy of the student's completed online diversity application, downloaded by the student's department from the Office of Graduate Studies' Diversity Application Fellowship Information (DAFI) system.
 3. A copy of the student's most recent official undergraduate (and master's, if applicable) transcripts.
 4. Copies of the student's three (3) letters of recommendation from the student's UCI graduate application.
 5. A copy of the original Admissions Committee Recommendation (ACR) form is recommended (if available), but not required.
 6. A listing of all nominees to the Eugene Cota-Robles Fellowship must be submitted in ranked order by the department and school along with the above listed items.

The Office of Graduate Studies will review nominations, inform departments of nomination outcomes and mail award letters to applicants awarded fellowships.

NOMINATION DEADLINE:
February 16, 2007

SUBMIT NOMINATIONS TO
UCI Office of Graduate Studies, Attn: Emma Ledesma
120 Administration Building, ZOT # 3180

VIII. Graduate Opportunity Fellowship (GOF)

Purpose and Standards

Purpose

The campus-wide Graduate Opportunity Fellowship (GOF) Program is a multi-year fellowship award comprised of one year of centrally funded fellowship support followed by two years of guaranteed departmental support (i.e., from TA/GSR/GSAR funding). *This award is used to provide support for first year domestic graduate students pursuing either the terminal Ph.D. or M.F.A and to release recipients from employment or loan payment obligations that might delay progress in graduate study. It is designed to foster graduate study by facilitating the academic career development of students who have experienced educational disadvantage thus far in their schooling.*

Standards

- All nominees must be Ph.D. or M.F.A. students entering their first year of graduate study.
- All nominees must be United States citizens or permanent residents of the United States of America.
- All nominees must have a minimum 3.0 GPA in their undergraduate studies.
- Eligibility criteria are essentially the same as those indicated for the Eugene Cota-Robles Fellowship (ECR). However, unlike ECR, nominees are not required to have an “interest in an academic career in teaching and research.”
- The first year, the Office of Graduate Studies will award fellowship funding via a \$18,000 stipend paid over a 9 or 12 month period (left up to the discretion of the department and/or student who must inform the Office of Graduate Studies by June 1st of the student’s preference for disbursement) plus payment of full student fees (Appendix D) for a total projected award of \$27,669.50 for AY 2007-2008.
- Non-resident tuition is not provided.
- During the second and third years, the student’s department is obligated to provide funding of equivalent support levels.
- The Office of Graduate Studies is required to monitor/track the progress and eventual job placement of all diversity fellowship recipients. Faculty, staff and students participating in this program must comply with all requests for information from the Office of Graduate Studies.

VIII. Graduate Opportunity Fellowship (GOF) (continued)

Nomination Procedures

Nomination Procedures

- Fellowships will be awarded campus-wide to first year graduate students depending on availability of funding.
- Departments offering doctoral degrees or M.F.A. are eligible to nominate their most distinguished recruits.
- Departments must direct all students who may qualify for this award to complete the *Entering Students - Diversity Fellowship Supplemental Online Application* available at <https://www.rgs.uci.edu/diversity/>.
- Departments should nominate candidates, to their schools, on the basis of the student's academic merit and his/her direct contribution to the diversity of their discipline/graduate program. Departments are especially encouraged to nominate individuals from cultural, linguistic, geographic and socioeconomic backgrounds, who would otherwise not adequately be represented in graduate education. In accordance with applicable state law, applicants to the program may not be given preferential treatment on the basis of race, ethnicity, gender, religion or national origin.
- Schools should nominate students to the Office of Graduate Studies as soon as possible after their nomination package is complete, but no later than February 16, 2007. Only complete nomination packages, **including one original and seven (7) copies of the following**, will be reviewed:
 1. A GOF nomination form (Appendix E), available online at http://www.rgs.uci.edu/grad/staff/nomi_GOF.pdf, completed by the department, which includes:
 - a. The duration, type and amount of support being offered by the department in addition to the available centralized funding.
 - b. The name of the student's proposed faculty mentor.
 - c. A one-paragraph rationale for the selection of each nominee written by the nominee's proposed faculty mentor, including how the experiences, accomplishments and points of view of the individual contribute to the diversity of the department/graduate program.
 2. A copy of the student's completed online diversity application, downloaded by the student's department from the Office of Graduate Studies' Diversity Application Fellowship Information (DAFI) system.
 3. A copy of the student's most recent official undergraduate (and master's, if applicable) transcripts.
 4. Copies of the student's three (3) letters of recommendation from the student's UCI graduate application.
 5. A copy of the original Admissions Committee Recommendation (ACR) form is recommended (if available), but not required.
 6. A listing of all nominees to the Graduate Opportunity Fellowship must be submitted in ranked order by the department and school along with the above listed items.

The Office of Graduate Studies will review nominations, inform departments of nomination outcomes and mail award letters to applicants awarded fellowships.

NOMINATION DEADLINE:
February 16, 2007

SUBMIT NOMINATIONS TO:
UCI Office of Graduate Studies, Attn: Emma Ledesma
120 Administration Building, ZOT # 3180

IX. Faculty Mentor Program (FMP)

Purpose and Standards

Purpose

The Faculty Mentor Program (FMP) forms an important link in the continuum of support for academically promising graduate students. *This award assists recipients in acquiring and developing advanced research skills under faculty mentorship. It is designed to improve mentoring for UCI doctoral students who are not yet at the dissertation stage, but are currently engaged in research with a faculty mentor, and is expected to increase the number of students who complete their Ph.D. degree and successfully acquire a faculty appointment.*

Standards

- Doctoral students in any department or graduate program, who are not yet at the dissertation stage, but are currently engaged in research with a faculty mentor are eligible for nomination.
- All nominees must be United States citizens or permanent residents of the United States of America.
- All nominees must have a minimum 3.0 GPA in their graduate studies.
- Recipients will receive a stipend of \$14,700.00 (paid over a nine month period October 1 through June 1 of the academic year) plus payment of full student fees (Appendix D), excluding nonresident tuition, and are eligible for up to \$500 (to be used within the awarded year) for travel expenses related to conference presentation for a total projected award of \$24,869.50 for AY 2007-2008.
- The student is expected to function as a Graduate Student Researcher (GSR) to the faculty mentor during the fall quarter and to develop an independent project for the winter and spring quarters (40+ hours a week) in lieu of GSR responsibilities. Considerable efforts are to be focused on degree work and progress.
- Graduate student awardees are expected to participate in activities designed by mentors to improve research skills and preparation for an academic career.
- Faculty mentors are expected to participate in mentoring sessions and assist student participants with their scholarly research leading to the development of a doctoral dissertation.
- Both students and faculty mentors are required to participate in activities held by the Office of Graduate Studies for diversity program participants throughout the academic year.
- It is expected that the student mentee will have developed substantial research skills which will result in a significant achievement or outcome such as a published research paper worthy of a scholarly journal by the end of the year in which the fellowship was awarded.
- Both students and faculty mentors will be required to submit an annual evaluation at the end of the academic year.
- UCOP requires the Office of Graduate Studies to monitor/track the progress and eventual job placement of all diversity fellowship recipients. Faculty, staff and students partaking in this program must comply with all requests for information from the Office of Graduate Studies.
- Preference will be given to nominees who are well under the limits of maximum expected time-to-degree consistent with UCI's Graduate Council policy (Appendix C).

IX. Faculty Mentor Program (FMP) (continued)

Nomination Procedures

Nomination Procedures

- Fellowships will be awarded campus-wide based upon availability of funding.
- Departments must direct all students who may qualify for this award to complete the *Continuing Students - Supplemental Diversity Fellowship Application* available online at http://www.rgs.uci.edu/grad/con_diversity/.
- Departments should nominate candidates, to their schools, on the basis of the student's academic merit and his/her direct contribution to the diversity of their discipline/graduate program. Departments are especially encouraged to nominate individuals from cultural, linguistic, geographic and socioeconomic backgrounds, who would otherwise not adequately be represented in graduate education. In accordance with applicable state law, applicants to the program may not be given preferential treatment on the basis of race, ethnicity, gender, religion or national origin.
- Schools should nominate students to the Office of Graduate Studies as soon as possible after their nomination package is complete, but no later than April 13, 2007. Only complete nomination packages, **including one original and seven (7) collated copies of the following**, will be reviewed:
 1. An FMP nomination form (Appendix E), available online at http://www.rgs.uci.edu/grad/staff/nomi_FMP.pdf, completed by the department, which includes:
 - a. The name of the student's faculty mentor.
 - b. A one-paragraph rationale for the selection of each nominee written by the nominee's faculty mentor including: how the experiences, accomplishments and points of view of the individual contribute to the diversity of the department/graduate program; how the student's academic research interest focuses on cultural, societal or educational problems as they affect educationally disadvantaged segments of society; or, evidence of the student's intention to use the doctoral degree toward serving educationally underrepresented segments of society.
 2. A copy of the student's completed online diversity application, downloaded by the student's department from the Office of Graduate Studies' Diversity Application Fellowship Information (DAFI) system.
 3. The student's curriculum vita (CV) and copy of the student's official transcript including fall 2006.
 4. A brief (2-4 page) schedule of training goals and activities for the 9-month time period. The plan should include joint participation in meetings of professional societies; or departmental committees, seminars or activities that provide professional development as faculty of the future.
 5. A letter of recommendation, from the faculty member who will serve as the mentor, describing the mentor relationship and the project that the student will complete during the 9-month period.
 6. A detailed listing of all extramural, departmental and graduate division fellowships or other support the student has been awarded in the past, including year and amount awarded.
 7. A listing of all nominees to the Faculty Mentor Program must be submitted in ranked order by the department and school along with the above listed items.

The Office of Graduate Studies will review nominations, inform departments of nomination outcomes and mail award letters to applicants awarded fellowships.

NOMINATION DEADLINE:

April 13, 2007

SUBMIT NOMINATIONS TO:

UCI Office of Graduate Studies, Attn: Emma Ledesma
120 Administration Building, ZOT # 3180

X. President's Dissertation Year (PDY) Fellowship

Purpose and Standards

Purpose

The President's Dissertation Year (PDY) Fellowship program is intended for students in their final year of graduate school who are planning to pursue teaching and research appointments soon after the end of their dissertation fellowship year. *This award is intended to assist graduate students with the completion of their dissertation and to enhance their qualifications as candidates for university faculty teaching and research appointments.*

Standards

- The program is open to all doctoral candidates who are advanced to candidacy at the time of their nomination and who are within one year or less of completing their dissertation.
- All nominees must be United States citizens or permanent residents of the United States of America.
- All nominees must have a minimum 3.0 GPA in their graduate studies.
- Recipients will receive a stipend of \$14,700 (paid over a nine month period October 1 through June 1 of the academic year) plus payment of full student fees (Appendix D), excluding nonresident tuition, and are eligible for up to \$500 to be used within the awarded year for travel expenses related to presentation of dissertation research for a total projected award of \$24,869.50 for AY 2007-2008.
- Award recipients are expected to file their dissertation by June 30, 2008, and will be required to submit a report of their progress to the Office of Graduate Studies by January 31, 2008.
- Any student who has previously received a dissertation fellowship from the Office of Graduate Studies, or has received dissertation funding from other sources specifically for the last year of write-up, is ineligible to receive a PDY Fellowship.
- Awardees must be continually registered and enrolled full-time during the 2007-2008 academic year.
- Dissertation fellows are required to present a seminar on their dissertation research twice during the program year: once at an appropriate department/group function at UCI and once at a UC, CSU or independent California university. Mentors are to assist the fellow in the arrangement of such presentations.
- *PDY fellows and their faculty mentors are required to participate in the Fall Conference hosted by UCOP, normally held on a Friday in either September or October. Travel to Oakland, CA, is required; however, the university, at no cost to the student or faculty mentor, will cover the travel expenses. This meeting features workshops designed to provide key information about academic careers.*
- UCOP requires the Office of Graduate Studies to monitor/track the progress and eventual job placement of all diversity fellowship recipients. Faculty, staff and students partaking in this program must comply with all requests for information from the Office of Graduate Studies.
- Preference will be given to nominees who are well under the limits of maximum expected time-to-degree consistent with UCI's Graduate Council policy (Appendix C).

X. President's Dissertation Year (PDY) Fellowship (continued) ***Nomination Procedures***

Nomination Procedures

- Fellowships will be awarded campus-wide based upon availability of funding.
- Departments must direct all students who may qualify for this award to complete the *Continuing Students - Supplemental Diversity Fellowship Application* available at http://www.rgs.uci.edu/grad/con_diversity/.
- Departments should nominate candidates, to their schools, on the basis of the student's academic merit and his/her direct contribution to the diversity of their discipline/graduate program. Departments are especially encouraged to nominate individuals from cultural, linguistic, geographic and socioeconomic backgrounds, who would otherwise not adequately be represented in graduate education. In accordance with applicable state law, applicants to the program may not be given preferential treatment on the basis of race, ethnicity, gender, religion or national origin.
- Schools should nominate students to the Office of Graduate Studies as soon as possible after their nomination package is complete, but no later than April 13, 2007. Only complete nomination packages, including the following, will be reviewed:
 1. A PDY nomination form (Appendix E), available online at http://www.rgs.uci.edu/grad/staff/nomi_PDF.pdf, completed by the department, which includes:
 - a. The name of the student's faculty mentor.
 - b. A one-paragraph rationale for the selection of each nominee written by the nominee's faculty mentor, including how the experiences, accomplishments and points of view of the individual contribute to the diversity of your department/graduate program; how the student's academic research interest focuses on cultural, societal or educational problems as they affect educationally disadvantaged segments of society; or evidence of the student's intention to use the doctoral degree toward serving educationally underrepresented segments of society.
 2. A copy of the student's completed online diversity application, downloaded by the student's department from the Office of Graduate Studies' Diversity Application Fellowship Information (DAFI) system.
 3. The student's curriculum vita (CV), the student's dissertation prospectus (maximum four pages, double-spaced) and copy of the student's official transcript including fall 2006.
 4. A timeline of expected progress for completion of the dissertation.
 5. A listing of seminars (minimum of two) that the student will present on his/her research during the dissertation year specifying the locations and times.
 6. A detailed listing of all extramural, departmental and graduate division fellowships or other support the student has been awarded in the past, including year and amount awarded.
 7. A written reference from the dissertation advisor assessing the candidate's merits in comparison with other students at the same stage in their graduate careers. Comments should include such indicators as the student's demonstrated academic and scholarly competence, the length of time from the first quarter of enrollment to advancement to candidacy and feasibility of completing the dissertation within the award year.
 8. A statement of intent from the student regarding his/her career goals after receiving the doctoral degree.
 9. A listing of all nominees to the PDY fellowship must be submitted in ranked order by the department and school along with the above listed items.

The Office of Graduate Studies will review nominations, inform departments of nomination outcomes and mail award letters to applicants awarded fellowships.

NOMINATION DEADLINE:

April 13, 2007

SUBMIT NOMINATIONS TO:

UCI Office of Graduate Studies, Attn: Emma Ledesma
120 Administration Building, ZOT # 3180

APPENDICES

APPENDIX A



Council of Graduate Schools

Resolution Regarding Graduate Scholars, Fellows, Trainees and Assistants*

Acceptance of an offer of financial support (such as a graduate scholarship, fellowship, traineeship, or assistantship) for the next academic year by a prospective or enrolled graduate student completes an agreement that both student and graduate school expect to honor. In that context, the conditions affecting such offers and their acceptance must be defined carefully and understood by all parties.

Students are under no obligation to respond to offers of financial support prior to April 15; earlier deadlines for acceptance of such offers violate the intent of this Resolution. In those instances in which a student accepts an offer before April 15, and subsequently desires to withdraw that acceptance, the student may submit in writing a resignation of the appointment at any time through April 15. However, an acceptance given or left in force after April 15 commits the student not to accept another offer without first obtaining a written release from the institution to which a commitment has been made. Similarly, an offer by an institution after April 15 is conditional on presentation by the student of the written release from any previously accepted offer. It is further agreed by the institutions and organizations subscribing to the above Resolution that a copy of this Resolution should accompany every scholarship, fellowship, traineeship, and assistantship offer.

The following list includes CGS member institutions that indicated their support of the Resolution. This Resolution was renewed September 2004.

Abilene Christian University	Los Angeles	East Tennessee State	Indiana University - Purdue
Air Force Institute of	California State University,	University	University
Technology	Northridge	Eastern Illinois University	Fort Wayne
Alcorn State University	California State University,	Eastern Kentucky University	Indiana University of
Alfred University	Sacramento	Eastern Michigan University	Pennsylvania
American University	California State University,	Eastern Washington	Iowa State University
Andrews University	Stanislaus	University	Jackson State University
Angelo State University	California University of	Emerson College	James Madison University
Appalachian State	Pennsylvania	Emory University	John Carroll University
University	Case Western Reserve	Emporia State University	Johns Hopkins University
Arizona State University	University	Fayetteville State University	Kansas State University
Arkansas State University	Catholic University of	Fielding Graduate Institute	Kent State University
Auburn University	America	Fitchburg State College	Lamar University
Austin Peay State University	Central Michigan University	Florida A & M University	Langston University
Ball State University	Central Missouri State	Florida Atlantic University	Lehigh University
Baylor College of Medicine	University	Florida International	Loma Linda University
Baylor University	Central Washington	University	Louisiana State University
Bloomsburg University of	University	Florida State University	and
Penn.	City University of New	Fordham University	A & M College
Boise State University	York	Fort Hays State University	Louisiana State University
Boston College	Graduate Center	Gallaudet University	Health Sciences Center
Boston University	Claremont Graduate	George Mason University	Loyola Marymount
Bowling Green State	University	George Washington	University
University	Clark Atlanta University	University	Loyola University of
Bradley University	Clark University	Georgetown University	Chicago
Brandeis University	Clemson University	Georgia Institute of	Marquette University
Brigham Young University	Cleveland State University	Technology	Marshall University
Brown University	College of New Jersey	Georgia Southern University	Massachusetts Institute of
Bryn Mawr College	College of Saint Rose	Georgia State University	Technology
Caldwell College	College of William and	Hampton University	Medical College of Georgia
California Institute of	Mary	Harvard University	Medical College of Ohio
Technology	Colorado School of Mines	Hebrew Union College -	Medical College of
California State Polytechnic	Columbia University	Jewish	Wisconsin
University, Pomona	Concordia University, River	Institute of Religion	Medical University of South
California State University,	Forest	High Point University	Carolina
Bakersfield	Coppin State College	Hofstra University	Miami University
California State University,	Cornell University	Hood College	Michigan State University
Fresno	Creighton University	Howard University	Michigan Technological
California State University,	Dartmouth College	Idaho State University	University
Fullerton	Drew University	Illinois Institute of	Middle Tennessee State
California State University,	Drexel University	Technology	University
Hayward	Duke University	Illinois State University	Minnesota State University -
California State University,	Duquesne University	Indiana State University	Mankato
Long Beach	East Carolina University	Indiana University	Mississippi State University
California State University,	East Central University		

Montana State University -
 Bozeman
 Montclair State University
 Murray State University
 National University
 Naval Postgraduate School
 New Jersey Institute of
 Technology
 New Mexico State
 University
 New York Medical College
 New York University
 North Carolina Agricultural
 & Technical
 State University
 North Carolina State
 University
 at Raleigh
 North Dakota State
 University
 Northeastern Illinois
 University
 Northern Arizona University
 Northern Illinois University
 Northern Michigan
 University
 Northwestern State
 University
 of Louisiana
 Northwestern University
 Nova Southeastern
 University
 Oakland University
 Ohio State University
 Ohio University
 Oklahoma State University
 Old Dominion University
 Oregon State University
 Park University
 Pennsylvania State
 University
 Pepperdine University
 Pittsburg State University
 Polytechnic University
 Princeton University
 Purdue University
 Queens College of the City
 University of New York
 Rensselaer Polytechnic
 Institute
 Rice University
 Rockefeller University
 Rosalind Franklin University
 of
 Medicine and Science
 Rowan University
 Rutgers-The State
 University of
 New Jersey
 Rutgers-The State
 University of
 Newark
 St. Bonaventure University
 St. Cloud State University
 St. John's University
 Saint Louis University
 San Diego State University
 San Francisco State
 University
 San Jose State University
 Santa Clara University
 Shippensburg University

South Carolina State
 University
 South Dakota School of
 Mines & Technology
 South Dakota State
 University
 Southeast Missouri State
 University
 Southern Illinois University
 at Carbondale
 Southern Illinois University
 at Edwardsville
 Southern Methodist
 University
 Southern University A&M
 College
 Southwest Missouri State
 University
 Spalding University
 Stanford University
 State University of New
 York
 at Binghamton
 State University of New
 York –
 Upstate Medical University
 State University of New
 York
 at Stony Brook
 Syracuse University
 Temple University
 Tennessee State University
 Tennessee Technological
 University
 Texas A & M University
 Texas A & M University -
 Corpus
 Christi
 Texas Christian University
 Texas Southern University
 Texas State University, San
 Marcos
 Texas Tech University
 Texas Woman's University
 Towson University
 Trinity University
 Truman State University
 Tufts University
 Tulane University
 University at Buffalo, State
 University
 of New York
 University of Akron
 University of Alabama
 University of Alabama at
 Birmingham
 University of Alabama in
 Huntsville
 University of Alaska,
 Fairbanks
 University of Albany, State
 University
 of New York
 University of Arizona
 University of Arkansas
 University of Bridgeport
 University of California,
 Berkeley
 University of California,
 Davis
 University of California,
 Irvine

University of California, Los
 Angeles
 University of California,
 Riverside
 University of California, San
 Diego
 University of California, San
 Francisco
 University of California,
 Santa Barbara
 University of California,
 Santa Cruz
 University of Central
 Arkansas
 University of Central Florida
 University of Chicago
 University of Cincinnati
 University of Colorado at
 Boulder
 University of Colorado at
 Denver
 University of Connecticut
 University of Dayton
 University of Delaware
 University of Denver
 University of the District of
 Columbia
 University of Florida
 University of Georgia
 University of Hartford
 University of Hawaii at
 Manoa
 University of Houston
 University of Idaho
 University of Illinois at
 Chicago
 University of Illinois at
 Springfield
 University of Illinois at
 Urbana-Champaign
 University of Iowa
 University of Kansas
 University of Kentucky
 University of Louisiana at
 Lafayette
 University of Louisville
 University of Maine
 University of Maryland,
 Baltimore
 County
 University of Maryland,
 College Park
 University of Massachusetts
 Amherst
 University of Massachusetts
 Boston
 University of Massachusetts
 Lowell
 The University of Memphis
 University of Miami
 University of Michigan
 University of Minnesota
 University of Mississippi
 University of Missouri,
 Columbia
 University of Missouri,
 Kansas City
 University of Missouri, St.
 Louis
 University of Montana
 University of Nebraska-
 Kearney

University of Nebraska-
 Lincoln
 University of Nebraska-
 Omaha
 University of Nevada-Las
 Vegas
 University of New
 Hampshire
 University of New Haven
 University of New Mexico
 University of New Orleans
 University of North Carolina
 at Chapel Hill
 University of North Carolina
 at Charlotte
 University of North Carolina
 at Greensboro
 University of North Carolina
 at Wilmington
 University of North Dakota
 University of North Texas
 University of North Texas
 Health
 Science Center - Graduate
 School
 of Biomedical Sciences
 University of Northern
 Colorado
 University of Northern Iowa
 University of Notre Dame
 University of Oklahoma
 University of Oregon
 University of Pennsylvania
 University of Pittsburgh
 University of Puerto Rico -
 Rio Piedras Campus
 University of Rhode Island
 University of Rochester
 University of San Diego
 University of Scranton
 University of South
 Alabama
 University of South Carolina
 University of South Florida
 University of Southern
 California
 University of Southern
 Mississippi
 University of Tennessee
 at Chattanooga
 University of Tennessee at
 Knoxville
 University of Texas at
 Arlington
 University of Texas at
 Austin
 University of Texas at
 Brownsville
 University of Texas at
 Dallas
 University of Texas at San
 Antonio
 University of Texas
 Graduate School
 of Biomedical Science at
 Galveston
 University of Texas Grad
 School of
 Biomedical Science at
 Houston
 University of Texas Grad
 School of

Biomedical Science at San Antonio
University of the Pacific
University of Toledo
University of Tulsa
University of Utah
University of Vermont
University of Virginia
University of Washington
University of Wisconsin – Eau Claire
University of Wisconsin – La Crosse

University of Wisconsin – Madison
University of Wisconsin – Milwaukee
University of Wyoming
Utah State University
Valdosta State University
Vanderbilt University
Villanova University
Virginia Commonwealth University
Virginia Polytechnic Institute and

State University
Wake Forest University
Walden University
Washington State University
Washington University
Wayne State College
Wesleyan University
West Chester University
West Virginia University
Western Carolina University
Western Illinois University
Western Kentucky University

Western Michigan University
Western Washington University
Wichita State University
Worcester Polytechnic Institute
Wright State University
Xavier University of Louisiana
Yale University

Council of Graduate Schools
One Dupont Circle, NW, 430
Washington, DC 20036
202-223-3791
202-331-7157 (fax)
www.cgsnet.org

*The Resolution Regarding Graduate Scholars, Fellows, Trainees and Assistants and a current list of institutions that support this resolution are available on the Council of Graduate Schools' website at <http://www.cgsnet.org>.

APPENDIX B

Examples of Diversity Qualifications

The University of California, Irvine views the enrollment of men and women from different social and economic backgrounds and from different cultural and demographic groups as a high priority. Successful efforts at overcoming socioeconomic, educational or physical disadvantages are viewed, in combination with other factors, as indicators of future performance. Outlined below, you will find guidelines to help you to measure a student's potential for qualification as a diversity student. These guidelines are not comprehensive, but rather, provide ideas for determining qualification factors for a student's award of a diversity fellowship.

ANNUAL LOW-INCOME LEVELS (SOCIOECONOMIC DIVERSITY):

A "low-income individual" means an individual whose family's taxable income does not exceed the 2006 HHS Poverty Guidelines listed below. The U.S. Department of Health and Human Services published these levels in the Federal Register, Vol. 71, No. 15, January 24, 2006, pp. 3848-3849. More information on the Health and Human Services (HHS) Poverty Guidelines is available at <http://aspe.hhs.gov/poverty/06poverty.shtml>.

2006 HHS Poverty Guidelines (in \$)

Size of Family Unit	48 Contiguous States and D.C.	Alaska	Hawaii
1	\$ 9,800	\$12,250	\$11,270
2	13,200	16,500	15,180
3	16,600	20,750	19,090
4	20,000	25,000	23,000
5	23,400	29,250	26,910
6	26,800	33,500	30,820
7	30,200	37,750	34,730
8	33,600	42,000	38,640
For each additional person, add	3,400	4,250	3,910

FIRST-GENERATION COLLEGE STUDENT (SOCIOECONOMIC DIVERSITY):

1. A student neither of whose natural or adoptive parents received a baccalaureate degree; or
2. A student who, prior to the age of 18, regularly resided with and received support from only one parent and whose supporting parent did not receive a baccalaureate degree; or
3. An individual who, prior to age 18, did not regularly reside with or receive support from a natural or an adoptive parent.

SUPPLEMENTAL FELLOWSHIP FORM DATA (OTHER DIVERSITY QUALIFICATIONS):

Information provided by a student regarding his/her funding history can be used in formulating assumptions about his/her socioeconomic background. Questions regarding the receipt of financial aid at the undergraduate level can provide information or pointers indicating need. Financial aid packages based on need are usually configured to include grant-in-aid (Cal/Pell Grants followed by institutional funds), work-study and need-based loans such as Perkins. Information provided in the college funding history and the educational history information sections might provide the requisite data to determine the student's experience of situation or conditions, which were an impediment to advancing to graduate study.

APPENDIX C

Expected Time to Degree For UCI Doctoral and MFA Students**

Expected Time-to-Doctorate (TTD) is the time within which the student is expected to complete his/her Ph.D., Ed.D. or M.F.A. program. Once a student has reached his/her time-to-degree, the Office of Graduate Studies, consistent with UCI's Graduate Council policy, will inform the student of this fact by letter.

The number of years that constitute a student's expected time-to-degree exclude summer sessions, as well as the first three quarters (totaling one academic year) of approved academic leaves of absence. Please refer to the table below to determine the time to degree for your doctoral program (or, if a prospective student, the program of interest).

UCI TIME TO DEGREE POLICY/Doctoral Programs:			
A=Normal Time to Advancement; N=Normal Time to Degree; M=Maximum Time to Degree			
(Numbers in Parentheses Represent Students Entering with Master's Degree in a relevant subject)			
UCI DOCTORAL PROGRAMS	A	N	M
Arts, Claire Trevor School of			
Drama and Theater	4	5	7
School of Biological Sciences			
Concentrations in:			
Anatomy & Neurobiology	3	5	7
Biological Chemistry	3	5	7
Developmental and Cell Biology	3	5	7
Ecology & Evolutionary Biology	3	5	7
Microbiology and Molecular Genetics	3	5	7
Molecular Biology and Biochemistry	3	5	7
Neurobiology & Behavior	3	5	7
Physiology & Biophysics	3	5	7
School of Medicine			
Environmental Toxicology	3	5	7
Pharmacology	3	5	7
Department of Education			
UCI/UCLA EdD in Administration			
CSU/UCI EdD in Educational Administration and Leadership	(3)	(4)	(7)
School of Engineering			
All PhD Programs	3 (2)	5 (4)	7 (7)
Interdisciplinary Programs (Engineering & ICS)			
Networked Systems	3 (2)	6 (5)	7 (7)
School of Information and Computer Sciences			
<i>Department of Computer Sciences</i>			
Concentrations in:			
Artificial Intelligence	3 (2)	5 (4)	7 (7)
Computer Science	3 (2)	5 (4)	7 (7)
Computer Systems & Networks	3 (2)	5 (4)	7 (7)
Computer Systems Design	3 (2)	5 (4)	7 (7)
Information Access & Mgmt	3 (2)	5 (4)	7 (7)
Informatics in Biology & Medicine	3 (2)	5 (4)	7 (7)

UCI TIME TO DEGREE POLICY/Doctoral Programs: As of March 4, 2004 (Continued)			
A=Normal Time to Advancement; N=Normal Time to Degree; M=Maximum Time to Degree			
(Numbers in Parentheses Represent Students Entering with Master's Degree in a relevant subject)			
<i>Department of Informatics</i>			
Concentrations in:			
Software	4(4)	6(6)	7 (7)
Interactive & Collaborative Technology	4(4)	6(6)	7 (7)
School of Humanities			
Classics	4	6	7
Comparative Literature	4	7	9
East Asian	4	7	8
English	4	7	9
French	4	7	8
German	4	6	8
History-w/o language requirement	3	6	8
History w/ language requirement	4	7	9
Philosophy	3.5	6	9
Spanish (L)	4	7	8
Visual Studies	3	6	8
School of Physical Sciences			
Chemistry	3	5	7
Chemistry - ChaMP	3	5	7
Earth System Science	3	5	7
Mathematics	4	5	7
Physics	3	6	7
Physics - ChaMP	3	6	7
Protein Engineering Science:Concentration	?	?	?
School of Social Ecology			
Criminology Law and Society	4 (3)	6 (5)	7(6)
Environmental Health Science & Policy	3	5	7
Planning Policy and Design	4	6	7
Psychology & Social Behavior	4	6	7
School of Social Sciences			
Anthropology	3	7	8
Economics	3	5	6
Logic & Philosophy of Science	3.3	5	7
Mathematical Behavior Science	4	6	7
Political Science(w & w/o field)	3	6	7
Psychology	3	5	6
Sociology	4	6	8
Transportation Science	3	5	7

UCI TIME TO DEGREE POLICY FOR MASTER OF FINE ARTS (MFA) PROGRAMS*

(Numbers in Parentheses Represent Students Entering with Master's Degree in a relevant subject)

MFA PROGRAM	Normal Time to Degree (years)
Arts, Claire Trevor School of	
Studio Art	3
Drama	3
Music	2
Dance	2
ACE - MFA	3

*SOURCE: UCI General Catalog and UCI Graduate Council

** Individual circumstances which extend a students' expected time-to-degree will be taken into consideration during the diversity fellowship review process. Most recently updated information regarding UCI Time-to-Degree requirements can be found on the Office of Graduate Studies website located at www.rgs.uci.edu/grad.

APPENDIX D

Projected Schedule of Fees for AY 2007-2008

The projected schedule of fees for the 2007-2008 academic year is listed below.
All fees are subject to change without notice.

ANNUAL FEES	GRADUATE RESIDENT	GRADUATE NON-RESIDENT
Registration Fee	\$735.00	\$735.00
Educational Fee	\$6,162.00	\$6,429.00
Associated Graduate Student Fee*	\$27.00	\$27.00
Student Center Fee	\$142.50	\$142.50
Bren Events Center Fee	\$69.00	\$69.00
Recreation Center Fee	\$264.00	\$264.00
Grad Student Health Insurance Fee	\$2,270.00	\$2,270.00
Nonresident Tuition	N/A	\$14,694.00
Total	\$9,669.50	\$24,630.50

* NOTE: Additional fees are assessed to students admitted to professional schools at UC Irvine. Students enrolled in professional programs are not eligible for UCI diversity programs. Professional program fees are not covered by UCI diversity programs.

APPENDIX E

Diversity Fellowship Application and Nomination Forms

Online Diversity Fellowship Applications (to be completed by students):

The 2007-2008 Entering Students - Diversity Fellowship Supplemental Online Application is available at:
http://www.rgs.uci.edu/grad/diversity/supp_div_app.htm.

The 2007-2008 Continuing Students Diversity Fellowship Online Application is available at:
http://www.rgs.uci.edu/grad/diversity/supp_div_app.htm.

Diversity Fellowship Nomination Forms (to be completed by departments):

For Entering Students:

The AGEP Competitive-Edge Summer Program, Eugene Cota Robles and Graduate Opportunity Diversity Fellowship Nomination Forms for AY 2007-2008 are available at:
<http://www.rgs.uci.edu/grad/staff/forms.htm>.

For Continuing Students:

The Faculty Mentor Program and President's Dissertation Year Fellowship Nomination Forms for AY 2007-2008 are available at: <http://www.rgs.uci.edu/grad/staff/forms.htm>.

APPENDIX F

Alliance for Graduate Education and the Professoriate (AGEP) Conference Travel Program

Funding Request Instructions

Alliance for Graduate Education and the Professoriate (AGEP) Conference Travel Program

Awards of up to \$1,000 per trip for conference travel may be available to students who qualify through the Alliance for Graduate Education and the Professoriate (AGEP) program*. Students may be awarded conference travel funding through this program up to two times per year, depending on number of requests received and currently the available funding. Student applicants need not have been previously funded by the AGEP program.

Students are required to submit a funding request prior to their travel. Students are encouraged to submit conference travel requests in a timely manner; at least 60 days or more prior to the first scheduled travel date.

To be eligible, students must be in good academic standing and must be registered as a full-time student during the quarter in which they plan to travel.

The following items will need to be submitted, together in one package, to request funding:

- A cover sheet with name, department, telephone, email, a one-paragraph rationale written by the student, stating his/her main reason(s) for wanting to attend the conference, including how the conference will enhance his/her professional career, signature of advisor **and** one departmental staff employee signifying that they are aware of the proposal.
- A summary of the conference the student will be attending (print out from website is sufficient).
- A confirmation of the acceptance of the student's abstract for presentation at the conference (an email confirmation is allowed, provided there is verifiable contact information listed within).
- Registration cost, including any applicable membership fees (print out from website is sufficient).
- Estimated airfare cost or mileage reimbursement, if travel is local (estimated airfare cost can be printed out from a website such as www.expedia.com, www.orbitz.com or www.travelocity.com, etc.).
- Estimated hotel cost (print out from website is sufficient).
- Estimate of any other costs to be incurred (verifiable documentation required).

Student will be notified of the outcome of their request (and what amount, if applicable) within 14 days of submission to the Office of Graduate Studies. Conference travel funding approval must be received from OGS prior to the scheduled meeting in order to be eligible for reimbursement.

* The Alliance for Graduate Education and the Professoriate (AGEP) program is funded by the National Science Foundation in order to significantly increase the number of domestic students receiving degrees in the sciences, technology, engineering and mathematics (STEM) with special emphasis on those population groups underrepresented in these fields including African American, Hispanic, American Indian, Alaska Native, Native Hawaiian and other Pacific Islanders.

Alliance for Graduate Education and the Professoriate (AGEP) Conference Travel Program

Funding Request Instructions (continued)

Travel Reimbursement

Request for reimbursement should be submitted directly to the Office of Graduate Studies within five days after travel is completed. This must include:

- the Alliance for Graduate Education and the Professoriate (AGEP) Travel Worksheet (attached)
- all original receipts of reimbursable expenses with required documentation (see below for details)
- a two-page summary entitled "How [Conference Name] Helped Me in Achieving My Career Goals"

Reimbursable Expenses/Required Documentation

Airfare

Actual costs of ticket or e-ticket and travel agency or on-line fee. **REQUIRED:** Original travel agency invoice or e-ticket invoice which shows paid airfare, processing fee (if applicable) and ticket number.

Hotel

ONLY actual hotel costs and applicable tax(es) of each day. This does not include room service, internet charges, in-room movies, or telephone usage, which is not reimbursable. **REQUIRED:** original hotel folio (itemized receipt) that shows a "zero (0)" balance.

Meals/Travel

Actual costs incurred each day ~ not to exceed maximum allowances.

Maximum Allowance: \$33/day. Total travel time must exceed 12 hours for any expenses to be reimbursed. Alcoholic beverages are not reimbursable. **REQUIRED:** Original receipts as actual expenses must be reported.

Mileage/Private Car/Rental Car

All private car mileage reimbursements will be made at the current mileage rate specified by university and/or federal regulations. **Please note: Commute expenses (travel between residence and campus) will not be considered for reimbursement.** **REQUIRED:** You must provide evidence of current liability insurance on your vehicle as well as your vehicle license number. No rental car fees will be reimbursed through the AGEP Conference Travel Program.

Registration Fees

Actual cost of registration. **REQUIRED:** Original receipt, proof of payment and completed registration form.

NOTE: *Student will be notified by the Office of Graduate Studies as to when the official university travel voucher will be available after submission of required materials as stated above. Student will be required to sign the official university travel voucher in 120 Administration within five days of notification. Reimbursement is not guaranteed if the official university travel voucher is not signed by the student within the timeframe allotted.*

APPENDIX G

Related Publications:

After Proposition 209: Addressing the Fundamental Issues of Educational Inequity, UCB Chancellor Berdahl, Commonwealth Club Address, San Francisco, January 1998.

The Berkeley Pledge, Chancellor Tien, University of California, Berkeley, June 1996.

Overview of University of California Outreach, Polkinghorn, R., Jr., Academic Affairs, Office of the President, University of California, February 1996.

Statement of the University of California's council of Graduate Deans, University of California, November 1997, (Page 4).

Resolution Regarding Graduate Scholars, Fellows, Trainees and Assistants, The Council of Graduate Schools, (Appendix A).

Resources:

Digest of Educational Statistics (available from the U.S. Department of Education, 400 Maryland Avenue S.W., Washington, D.C. 20007).

The National Research Council's *Doctorate Recipients from United States Universities* (available from NRC, 2001 Wisconsin Avenue, N.W., Washington D.C. 20007).

Internet Resources:

OUTREACH / RECRUITMENT INFORMATION

University of California Outreach Task Force Report
Executive Summary
<http://www.ucop.edu/acadaff/otf/otfrpt.htm>

University of California, Office of the President
System-wide outreach publication *Continue the Journey*
<http://www.ucop.edu/journey/main.html>

January 1998 University of California Regents Briefing
President Atkinson outlines outreach initiative
<http://www.ucop.edu/ucophome/commserv/regjan98.html>

FELLOWSHIP INFORMATION

University of California, Irvine, Office of Graduate Studies
Information regarding all student financial support opportunities
<http://www.rgs.uci.edu/grad/finance/index.htm>

University of California, Irvine
Office of Graduate Studies
2007-2008 Diversity Program Guide
December 22, 2006