



OFFICE OF THE PROVOST AND EXECUTIVE VICE PRESIDENT --
ACADEMIC AFFAIRS

OFFICE OF THE PRESIDENT
1111 Franklin Street, 12th Floor
Oakland, California 94607-5200

October 27, 2009

CHANCELLORS

Fee Policy for Graduate Student *In Absentia* Registration

Dear Colleagues,

Since approval of the Fee Policy for Graduate Student *In Absentia* Registration (IAR), a question has emerged about the intent of the policy concerning research leaves. As a means to reinforce existing policy on continuous enrollment, IAR requires campuses "...to eliminate the provision for research leaves currently granted to some doctoral students." The question is, does the policy's reference to research leaves apply only to students pursuing academic activities outside of California, or does it also apply to students conducting research away from campus but in California?

IAR's scope is limited to students who are eligible to register *in absentia*, and thus the elimination of research leaves referred to in the policy applies only to these students. For all other students, campus policies remain unchanged by IAR. This means that campuses can offer research leaves to students who must leave campus to carry out research in a different California location. Keeping in mind the University's policy on continuous enrollment, deans should continue to act judiciously when granting research leaves to students who remain in California.

IAR was approved on July 30, 2009, and became effective as of the Fall 2009 academic term. For some campuses the approval came after research leaves had already been granted to students who needed to continue their research outside of California. To honor commitments already made, campuses may continue to provide research leaves for IAR eligible students for the 2009-10 academic year only, after which research leaves for these students will be eliminated. All other provisions of IAR remain in effect as of Fall 2009.

Sincerely,

Lawrence H. Pitts

Provost and Executive Vice President – Academic Affairs

cc: Vice President Beckwith
Vice President Greenstein
Vice President Lenz
Vice President Sakaki
Associate Vice President Obley

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