



Syllabus Details

Instructor: Professor Carolyn Boyd
Dean, Graduate Division, and Professor of History

Course Title: California Community College Internship

Course #: US 297

Class Time: TBA

Location: TBA

Course Webpage: www.rgs.uci.edu/grad/students/ccc_intern_prgm.htm

Course Description: The California Community College Internship Program (CCCIP) offers graduate students aspiring to pursue an academic career in teaching, policy development, or administration the opportunity to learn about faculty life, governance, and teaching at one of the local community colleges. This course structures a fieldwork experience where students will participate in and reflect on the educational mission of community colleges.

Learning Objectives: Selected graduates students with strong teaching backgrounds will be partnered with faculty at community colleges for a period of two to three quarters. In the fall quarter graduate students will undertake orientation to the community college and the faculty or administrative partner, observing in the classroom, attending college faculty meetings as appropriate, and conducting preliminary planning with the community college partner for winter and/or spring activities. The core of the internship consists of teaching experiences, curriculum development and enhancement, and a variety of other activities involved in a community college career.

Students will:

- demonstrate their knowledge and understanding of the specific needs of the host institutions' students.
- develop teaching skills in their own disciplines appropriate to the community college classroom.
- demonstrate an understanding of the time commitments and responsibilities of community college faculty.
- develop an understanding of the host college's organizational structure and academic practices.
- successfully negotiate time conflicts, responsibilities and duties with faculty partner.

Requirements:

- Mandatory Orientation Workshop (two hours) at the beginning of fall quarter.
- A minimum of 40 hours fieldwork spread over two or three quarters on the designated community college campuses engaged in activities chosen from the Menu of Professional Activities in consultation with the community college partner. These are formulated as a contract between the student and faculty partner. (See below for menu.)
- Diary of involvement on the community college campus, including self-evaluative reflections and suggestions for improvement.

Evaluation:

1. Fulfillment of the Contract
2. Completion of the Diary
3. Evaluation of the Faculty Partner

Credit: 2-8 units over two or three consecutive quarters (total maximum 10)

Grading: IP (in progress) and S/U (satisfactory/unsatisfactory)

SUGGESTED MENU OF ACTIVITIES: Students must select a minimum of two activities from the first two categories and may augment their program with activities from the other categories. These activities may be modified by mutual agreement with faculty partner.

1. Teaching Activities:

- Develop one or more class sessions (lessons, assignments and outcomes)
- Teach either the sessions developed, or standard curriculum the faculty member uses
- Develop curriculum in consultation with the CCC faculty member for future use
- Help CCC faculty develop learning outcomes and assessment for existing curriculum
- Teach one or more classes
- Tutor small-group
- Observe classes

2. Related Support Teaching Activities:

- Design and critique specific assignments
- Develop a media or other technology component for existing curriculum
- Help design and set up a laboratory

- Design laboratory assignments and supervise their implementation
- Provide detailed analysis of a lesson
- Hold office hours for students
- Design and coach oral presentations by students
- Design and oversee writing assignments
- Develop materials for classroom use

3. Professional Development Activities:

- Develop presentation for faculty flex day or common day (where applicable)
- Provide special expertise on research area to faculty member
- Host CCC faculty mentor at lectures or other activities in the discipline on UCI campus
- Create list of resources or bibliography from special expertise for CCC faculty mentor

4. Enrichment Activities for host CCC faculty partners and students:

- Present dissertation research to class
- Bring CCC students to UCI campus for lecture, lab, or other activity
- Work with students on UC transfer requirements – transitional activities for major
- Work within CCC student club structure to advise and support students
- Put CCC faculty on appropriate UCI mailing lists for events
- Facilitate library privileges at UCI for CCC partners

5. Institutional Enrichment:

- Hold career discussions with students majoring in the field
- Assist with adult education programs at CCC as appropriate