

# CERTIFICATE PROGRAMS



Certificate programs are a great addition to any CV or resume and are open to all graduate students and postdoctoral scholars. Each focuses on a specialized topic and aims to enhance personal, professional, and academic development. Participants enroll in 6-8 weeks of concentrated subject material led by faculty and industry experts.  
**\*SPACE IS LIMITED\***

## **PUBLIC SPEAKING: ACTIVATE TO CAPTIVATE**

**Mondays, October 3 to November 21 from 3:00 – 5:00PM**

*Public Speaking: Activate to Captivate* is an 8-week communication certificate program for postdocs and graduate students. Participants will learn and practice strategies to craft a dynamic and compelling presentation including:

- Overcoming anxiety
- Commanding a room
- Communicating effectively with an audience of any size

## **FOUNDATIONS OF GRADUATE HEALTH AND WELLNESS**

**Tuesdays, October 11 to November 15 from 10:00AM – 12:00PM**

Maintaining overall health and well-being are key to graduate success. This six-session program focuses on skills and resources to help you find and maintain balance across all commitments. Consider enrolling if you are:

- Curious about the connection between physical health, mental well-being, and professional success
- Interested in resources, strategies, and tools to thrive in a demanding work environment
- Seeking to maintain or improve work-life balance and professional development

## **MENTORING EXCELLENCE PROGRAM**

**Thursdays, October 13 to November 17 from 3:00 – 5:00PM**

Effective mentoring is a crucial part of the academic experience. This six-session program focuses on skills and resources related to mentorship. The Mentoring Excellence Program (MEP) is intended for those who are:

- Curious about becoming a mentor
- Current mentors who want to expand their skills
- Interested in having a stronger relationship with their own mentor

**REGISTER NOW: [www.grad.uci.edu/services/grc](http://www.grad.uci.edu/services/grc)  
Click "Academic Courses and Certificate Programs"**

**QUESTIONS? Email [grc@uci.edu](mailto:grc@uci.edu) or call 949-824-3849**



**LOCATION:  
Graduate Resource Center (GRC)  
3100 Gateway Study Center**

# PROFESSIONAL SERVICES

## ONE-ON-ONE CONSULTING

### FELLOWSHIP APPLICATION ADVISING

Make an appointment with Dr. Sandra Loughlin to discuss your fellowship application questions and receive feedback.

### COMMUNICATIONS CONSULTANTS

Get personal assistance with strategies to help you deliver more impactful talks about your research, prepare for interviews, or reduce anxiety when speaking.

### WRITING CONSULTANTS

Writing consultants provide feedback for all disciplines and can review work for fellowship applications, job applications and publications.



## CAREER DEVELOPMENT

In partnership with the Career Center's Graduate Career Counselor Neda Moayedi, the GRC provides additional career resources from one-on-one advising to specialized workshops.

### CAREER DROP-IN ADVISING | TUESDAYS, 10:00AM – 12:00PM

Discuss job search strategies, preparing for interviews, and CV or resume review. Meetings are on the first-come, first-serve basis and available for academic and non-academic positions.

### WRITING A CV | MONDAY, OCTOBER 10, 1:00 – 2:00PM

This workshop explains the purpose, format, and content of the Curriculum Vitae. Learn how to create and critique your academic CV, how to tailor your CV to different institution types, and how to highlight your best assets.

### PREPARING FOR THE ACADEMIC INTERVIEW | WEDNESDAY, NOVEMBER 2, 1:30 – 2:30PM

Participants will learn about the various types of positions available, where to look, and get an overview of the entire academic job search process. Also, learn tips and resources to help navigate the various parts of the search process.

### BUILDING YOUR PROFESSIONAL BRAND | MONDAY, NOVEMBER 14, 1:30 – 2:30PM

Why should you build a professional brand? It's important for students to create their own brands to market themselves to employers. Building a professional brand creates opportunities necessary to establish a successful career.

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# ADVANCED TRAINING BOOT CAMPS

Advanced training boot camps are great ways to dive deeper into a particular skill. Make some concentrated strides in your work or hone a skill set with these next level sessions on specialized topics. Open to all graduate students and postdoctoral scholars, but space is limited. Reserve your spot today!



## DISSERTATION BOOT CAMP

FRIDAY, OCTOBER 21 – SATURDAY, OCTOBER 22 | 9:00AM – 5:00PM  
SUNDAY, OCTOBER 23 | 9:00AM – 1:00PM

The Dissertation Boot Camp (DBC) is an intensive 3-day writing opportunity for graduate students in the dissertation phase of their program. The DBC concentrates on helping writers overcome blocks and focuses on measurable writing goals. Attendees will make significant progress in a short period of time and develop skills for future academic writing.

## START SMART: SALARY NEGOTIATION TRAINING WEDNESDAY, NOVEMBER 2 | 3:00 – 6:00PM

**SESSION CO-SPONSOR: AMERICAN ASSOCIATION OF UNIVERSITY WOMEN (AAUW)**

Start Smart is an interactive workshop designed to give you the confidence and skills needed to earn fair compensation. This workshop provides benchmarks for salary and benefits, offers salary negotiation skill-building exercises, and teaches participants how to develop a personal budget to determine salary needs.

## WRITE-IN

FRIDAY, NOVEMBER 4 | 9:00AM – 5:00PM

Need to spend quality time working on your current manuscript or publication but can't seem to make it happen? Write-in's include dedicated time in a distraction-free environment and promote the development of healthy writing habits. Featuring minimal structure, participants set goals for the session and are often surprised by how much they can accomplish.

## NEW: DIGITAL COMMUNICATIONS BOOT CAMP WEDNESDAY, NOVEMBER 9 | 10:00AM – 4:00PM

Ready to take your communication skills to the next level? Then you need to know how to leverage social media and effectively use video to communicate your research or promote yourself! This new advanced communications bootcamp will give you the know-how and comfort you need to speak in front of any camera with confidence and clarity about yourself or your work.

*\*Insider tip: Thinking about applying for Grad Slam this year? Attend this bootcamp and position yourself for success in the application process!*

## PRESENTATION REFRESHER BOOT CAMP WEDNESDAY, NOVEMBER 16 | 4:00 – 6:00PM

Brush off the cobwebs and get reacquainted with effective PowerPoint presentation techniques. Be prepared to practice a few slides of your presentation and take your technique to the next level with some focused attention on this skill set. *\*Don't forget your flash drive!*

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*The Ford Foundation and the National Science Foundation Graduate Research Fellowship Program (NSF GRFP) offer prestigious fellowships to students pursuing their research-based Ph.D. or Master's degree. Participate in this workshop series to learn more about these fellowships and the services available to UCI students. Our presenters will cover a wide range of topics including application requirements and eligibility criteria.*

## FELLOWSHIP APPLICATION ADVISING HOURS:

Make an appointment with Dr. Sandra Loughlin to discuss your fellowship application questions and receive feedback on your applications.

Visit the GRC website to schedule an appointment at [www.grad.uci.edu/services/grc](http://www.grad.uci.edu/services/grc)



### WORKSHOP SCHEDULE

#### NSF GRFP INFORMATION SESSION

Tuesday, September 27 from 12 – 1:30 PM

Overview of the NSF GRFP for prospective applicants.

#### WRITING FOR FELLOWSHIPS: THE PERSONAL STATEMENT

Wednesday, September 28 from 12 – 1:30 PM

Tips and advice for writing personal statements that address fellowship review criteria, with a focus on the NSF GRFP.



#### WRITING FOR FELLOWSHIPS: RESEARCH ESSAYS

Thursday, September 29 from 12 – 1:30 PM

Tips and advice for writing research essays that address fellowship review criteria, with a focus on the NSF GRFP.

#### INTRODUCTION TO THE FORD FOUNDATION FELLOWSHIP

Monday, October 3 from 12 – 1:30 PM

Professor Rosas, a Ford Foundation Fellowship recipient and past application reviewer, will discuss the Ford Foundation Fellowship and fellowship application review process.



#### NSF GRFP REVIEWER PANEL

Tuesday, October 4 from 12 – 1:00 PM

Past NSF GRFP reviewers will share their insights into what components distinguish successful from unsuccessful fellowship applications.

#### THE FELLOWSHIP APPLICATION EXPERIENCE PANEL

Wednesday, October 5 from 12 – 1:00 PM

Successful applicants will go over do's and don'ts for preparing an NSF GRFP application.

**LOCATION:** Graduate Resource Center (GRC), 3100 Gateway Study Center